

### **The Homer Hack Privacy Policy**

Effective Date: 30 May 2023

#### 1. Introduction

The Homer Hack (referred to as "we," "us," or "our") is committed to protecting the privacy and personal information of individuals who interact with our charitable organisation. This Privacy Policy outlines how we collect, use, disclose, and protect personal information. By accessing or using our services, you agree to the terms of this policy.

### 2. Information Collection

We may collect the following types of personal information from individuals:

- Names
- Addresses
- Email addresses
- Phone numbers
- Financial information (e.g., credit card details for donations)

We collect personal information through various methods, including:

- Donations and contributions
- Volunteer registration forms
- Event registration forms
- Website contact forms
- Interactions and communications with us (e.g., emails, telephone calls)

### 3. Legal Basis for Processing

We collect and process personal information based on one or more legal grounds, including:

- Consent provided by the individual
- Contractual necessity to fulfil our obligations



- Compliance with legal obligations
- Legitimate interests pursued by Homer Hack or a third party

### 4. Use of Personal Information

We use personal information for the following purposes:

- Processing donations and contributions
- Communicating with individuals about our activities, events, and initiatives
- Managing volunteers and coordinating volunteer activities
- Providing relevant information, updates, and newsletters
- Responding to inquiries and addressing individual requests
- Complying with legal and regulatory requirements

# 5. Third-Party Sharing

We may share personal information with third parties in the following circumstances:

- Service Providers: We may engage trusted third-party service providers who assist us in delivering our services (e.g., payment processors). These providers are obligated to maintain the confidentiality and security of personal information and may only use it for the purposes specified by us.
- Legal Requirements: We may disclose personal information if required to do so by law, court order, or government regulation.

# 6. Data Retention

We retain personal information for as long as necessary to fulfil the purposes outlined in this Privacy Policy, or as required by law. The retention period may vary depending on the type of information and legal obligations.

# 7. Data Security

We take reasonable and appropriate measures to protect personal information from unauthorized access, loss, or misuse. These measures include:

Implementing physical, technical, and organisational security safeguards



- Regularly reviewing and enhancing our security practices
- Limiting access to personal information to authorised personnel only
- Encrypting sensitive information during transmission

### 8. Individual Rights

Individuals have certain rights regarding their personal information. Subject to legal limitations, these rights may include:

- Access: The right to request access to personal information we hold about you.
- Rectification: The right to request correction of inaccurate or incomplete personal information.
- Erasure: The right to request deletion of personal information under certain circumstances.
- Restriction: The right to request the restriction of processing in certain situations.
- Objection: The right to object to the processing of personal information based on legitimate interests.
- Portability: The right to receive personal information in a structured, commonly used, and machine-readable format.

To exercise these rights or make inquiries regarding personal information, please contact us using the information provided in Section 11.

### 9. Cookies and Tracking Technologies

Our website may use cookies and similar tracking technologies to enhance user experience and gather information about usage patterns. Individuals can manage their cookie preferences through their web browser settings.

### Complaints

Please contact us (using the contact details below) if you have any concerns or complaints about the manner in which we have collected your personal information. We will inquire into your complaint and respond to you in writing within 30 days. If you are not satisfied with our response you can contact us to discuss your concerns



or lodge a complaint with the Australian Information Commissioner (<u>www.oaic.gov.au</u>).

### 10.Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy or our privacy practices, please contact us:

Post: PO Box 400 Black Rock Vic. 3193

Email: admin@thehomerhack.com

### **11.Policy Updates**

We may update this Privacy Policy from time to time to reflect changes in our practices or legal obligations. We encourage individuals to review the policy periodically for any updates. The revised Privacy Policy will be effective as of the updated effective date stated at the beginning of the policy.